



**State of Louisiana**  
DIVISION OF ADMINISTRATION

**OFFICE OF TELECOMMUNICATIONS MANAGEMENT**

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**TELECOMMUNICATIONS INFORMATION NOTICE NUMBER 04-06**

**SUBJECT: New Contracts for Agency Pay Telephones**

This information notice is being issued as an update to TIN 04-02. The Office of Telecommunications Management (OTM) now has two contracts that replace the BellSouth contract for pay telephones. These contracts have been awarded by state planning district. A map of state planning districts can be found on the Office of State Purchasing website at [www.doa.louisiana.gov/osp/VendorCenter/map.pdf](http://www.doa.louisiana.gov/osp/VendorCenter/map.pdf).

The contracts are:

- **Contract Number 405666**—Southern Louisiana Communications (SLC) of Marksville will provide service for Districts 1-6 and 8. SLC can be reached at 866-234-8315. Ms. Tracy Belt is the project manager for this contract. Her e-mail address is: [tbelt@krocket.net](mailto:tbelt@krocket.net).
- **Contract Number 405667**—Decimal Inc. of Shreveport will provide service for District 7. Decimal Inc. can be reached at 888-554-0134. Ms. Erica Hanson is the project manager for this contract. Her e-mail address is: [decimal@1877whassup.net](mailto:decimal@1877whassup.net).

For more information, refer to the Office of State Purchasing website at [www.doa.louisiana.gov/contractsearch/contracts](http://www.doa.louisiana.gov/contractsearch/contracts).

Agencies will be required to pay a monthly, recurring service fee of \$35 per pay telephone to the appropriate contractor. OTM will not be responsible for paying the vendor's \$35 per pay telephone invoices. Agencies will process and pay the vendor invoices with their own agency funds in a manner consistent with other similar outside vendor services. The fee includes the telephone line and equipment. **Only Decimal Inc. will pay commissions.** The percentage of commission payable for each Decimal Inc. telephone that generates more than \$100 per month is 20% of net revenue. Net revenue is defined as gross coin, long distance and operator services revenue received by Decimal Inc., less all telephone line and long distance charges.

Both contractors will bill agencies directly and will make every effort to ensure that agency pay telephone needs are assessed and met. Both contractors are committed to minimize disruptions in service and to provide reliable pay telephone service to their customers. The contractors will clearly mark and label all pay telephones in service with their toll free trouble-reporting number. Please be sure to notify the contractors if bills for pay telephones are to be sent to an address other than the address where the pay telephones are located.

The contractors will be contacting state agencies to arrange for the transition from BellSouth, and to help meet agency pay telephone needs. In the unlikely event that either contractor is unable to provide reliable service, awards have been made to secondary contractors. These secondary contracts will be used only if it is determined that the primary contractor is in default.

Questions about pay telephones should be directed to James Prentiss, the OTM project manager for pay telephones, at 225-342-0934 or [james.prentiss@la.gov](mailto:james.prentiss@la.gov).

The OTM *Catalog of Services* has been revised to reflect these changes and may be accessed on the OTM web site at [www.doa.louisiana.gov/otm/catalog.pdf](http://www.doa.louisiana.gov/otm/catalog.pdf).